



# M O N I T O R

## UNIwersytetu WarsZawskiego

Warsaw, 16 October 2013

No. 7

Item 166

### ORDINANCE No. 40 OF THE RECTOR OF THE UNIVERSITY OF WARSAW

of 10 September 2013

#### **on the accommodation of foreigners in the “Sokrates” and “Hera” UW facilities.**

Pursuant to § 35 of the Statute of the University of Warsaw (consolidated text: UW Monitor of 2012, no. 3A, item 76, as amended), it is hereby ordered as follows:

#### § 1

The administrative and economic supervision of the “Sokrates” and “Hera” facilities providing hotel services shall be carried out by the Office for Personnel Social Benefits.

#### § 2

The allocation of places in the hotel parts of the facilities mentioned in § 1, hereinafter referred to as “Sokrates” and “Hera”, shall be carried out by the facility manager.

#### § 3

1. The International Relations Office, hereinafter referred to as “BWZ”, shall be responsible for allocating 36 places for foreigners in double rooms and 2 places in single rooms in the so-called “Sokrates” lecturers’ area. These places shall be reserved for foreigners admitted by the University of Warsaw under university-wide direct cooperation agreements and international programmes/projects managed directly by the BWZ primarily for more than one-month stays.

2. The “Sokrates” manager may allocate places from the pool of places made available to the BWZ upon approval of the head of the International Relations Office. Priority in the allocation of these places shall be given to the University of Warsaw– foreign guests, information about whom has been submitted by the University of Warsaw units.

3. The “Sokrates” manager shall be responsible for allocating 65 one-, two- and three-bedroom suits in the so-called lecturers’ area. Places shall be allocated on a first-come, first-served basis among University of Warsaw units and intended for lecturers - foreigners employed at the University of Warsaw and guests of the University of Warsaw for more than one-month stays.

#### § 4

1. The BWZ, shall be responsible for allocating 96 places (40 places in single rooms and 56 places in double rooms) in the so-called “Hera” doctoral students’ area. These places shall be reserved for foreigners admitted by the University of Warsaw under university-wide direct cooperation agreements and international programmes/projects managed directly by the BWZ primarily for more than one-month stays.

2. The Office for Doctoral and Post-diploma Studies, hereinafter referred to as “BDSDKP”, shall be responsible for allocating 31 places (25 places in single rooms and 6 places in double rooms) in the so-called “Hera” doctoral students’ area. These places shall be primarily meant for foreign doctoral students.

3. The allocation of the remaining places in the so-called doctoral students' area shall be carried out by the "Hera" manager. Places shall be allocated on a first-come, first-served basis among University of Warsaw units and intended for foreign guests for more than one-month stays.

4. The "Hera" manager may allocate places from the pool of places made available to the BWZ or BDSDKP upon approval of the head of the International Relations Office. Priority in the allocation of these places shall be given to the University of Warsaw foreign guests, information about whom has been submitted by the University of Warsaw units.

#### § 5

The Chancellor shall determine the amount of accommodation fees upon a request from the head of the Office for Personnel Social Benefits.

#### § 6

Ordinance No. 4 of the Rector of the University of Warsaw of 2 July 1997 on the acquisition by the Office for Personnel Social Benefits of the hotels "Sokrates" and "Hera" shall hereby become null and void.

#### § 7

The Ordinance shall enter into force on 1 October 2013.

Rector of the University of Warsaw: *M. Pałys*