

form for UW pensioner/disability pensioner

**Application
for additional holiday subsidy for
the 2025-2026 Christmas and New Year holiday period**

1. **Name and surname** _____

2. **PESEL Number** |_|_|_|_| |_|_|_|_| |_|_|_|_| |_|_|_|_|

3. **Telephone** _____

4. **I hereby declare that the average gross monthly income** per family member in accordance with § 7, sections 6-9 of the University Social Benefits Fund Rules and Regulations is:

a) for UW pensioners/disability pensioners		* Please mark the appropriate income threshold with an "X"
	up to PLN 1,400.00	
more than PLN 1,400.00	up to PLN 2,300.00	
	more than PLN 2,300.00	
b) for UW pensioners/disability pensioners <u>who are single parents</u>		* Please mark the appropriate income threshold with an "X"
	up to PLN 2,100.00	
more than PLN 2,100.00	up to PLN 3,500.00	
	more than PLN 3,500.00	

5. I am an unmarried person who is a single parent **YES [] NO []**

6. I raise a child/children, which, due to their illness, require(s) permanent care and assistance of other persons in performing social roles and completing everyday functions in connection with a significantly reduced possibility of independent living **YES [] NO []**

If the answer is "YES", it is necessary to attach to the application a certificate from an institution authorised to assess the degree of disability, in accordance with § 4, item 4 of the University Social Benefits Fund Rules and Regulations.

7. I WOULD LIKE TO RECEIVE THE BENEFIT (mark one appropriate box with an "X")

☐ **by transfer to the personal bank account no.**

:

(please complete this field only if the bank account number has not previously been submitted to the Office for Personnel Social Benefits)

☐ **in cash to be collected from a Bank Millennium branch**

☐ **by postal transfer to the indicated address:** (postal code, city, street, building and apartment number)

- I hereby declare that the above data are accurate and complete.
- I further declare that I have received the information clause for children whose data I have provided in connection with the submission of this application (content of the clause on page 2).

_____ 2025 r.
(date of application submission)

(applicant's signature)

To be filled in by the Office for Personnel Social Benefits:

Decision on granting an additional holiday subsidy for the 2025-2026 Christmas and New Year holiday period

On the basis of the above statement, I hereby grant a gross additional holiday subsidy in the amount of PLN _____.

Warsaw, _____ 2025

(signature, name stamp of the Office for Personnel Social Benefits Employee)

Information on personal data processing

1. Personal data controller

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, hereinafter referred to as "GDPR", the University of Warsaw, Krakowskie Przedmieście 26/28, 00-927 Warsaw, is the controller of your personal data.

You can contact the data controller using one of the selected forms available at: <https://en.uw.edu.pl/contacts/>

2. Data Protection Officer (DPO)

The Data controller has appointed Data Protection Officer whom you can contact in matters concerning your personal data, by sending an email to iod@adm.uw.edu.pl. You can contact DPO in all matters concerning the processing of your personal data by the University of Warsaw and the exercise of your rights related to the processing of personal data.

3. Purposes, legal basis and period of processing

Your personal data will be processed in connection with the granting, payment and settlement of the benefit from the University Social Benefits Fund (ZFŚS): "additional holiday subsidy for the 2024-2025 Christmas and New Year holiday period" for the purpose of fulfilling the controller's legal obligations (according to Article 6, section 6, letter c of the GDPR)

Your personal data will be processed in accordance with the applicable legislation for a period of 5 years from the end of the calendar year in which the benefit of the University Social Benefits Fund was paid.

4. Data recipients

The controller's authorised employees who need to process your personal data as part of their work duties and tasks shall also have access to your personal data. Your personal data may be disclosed to entities authorised on the basis of legal provisions.

The recipients of the data may also be other entities to which the controller will commission the performance of specific activities that require the processing of personal data, e.g. entities providing document destruction services.

5. Rights of data subjects

Under the principles set out by the GDPR, you have the right:

- to access your data and to receive copies of the actual data;
- to correct (rectify) your personal data;
- to restrict processing of personal data;
- to erase personal data (subject to Article 17, section 3 of the GDPR);

You are also entitled to file a claim with the President of the Personal Data Protection Office, if you believe that the processing of your personal data violates the law.

6. Information on mandatory provision of data

You provide your other personal data voluntarily. However, failure to provide the personal data indicated in the application will prevent the application from being accepted, processed and the payment of the benefit from the University Social Benefits Fund "additional holiday subsidy for the 2024-2025 Christmas and New Year holiday period".