



UNIwersytet
Warszawski

Biuro Spraw Socjalnych

BSSOC.307...../2026

Warsaw, 20th February 2026

ANNOUNCEMENT

concerning the Electronic Submission of Applications through the DocSense System

Dear Members of the University Community,

Please be advised that application forms for benefits from the University Social Benefits Fund (ZFSS UW) are being gradually made available in the DocSense system [<https://ds.uw.edu.pl/>]

Planned schedule:

- by the end of February 2026: application forms for **holiday subsidies for the children** of employees and doctoral students of the University of Warsaw (the so-called "holiday under the pear tree" and organised holidays documented by invoice) [<https://bssoc.uw.edu.pl/en/holiday-subsidies-for-children/>]
- 2 March 2026: application forms for the **allocation of holidays in University holiday centres** for employees and doctoral students of the University of Warsaw [<https://bssoc.uw.edu.pl/en/announcement-regarding-holidays-2025/>]
- First half of March 2026: **application forms for holiday subsidies for employees and doctoral students of the University of Warsaw** (the so-called "holiday under the pear tree" and organised holidays documented by invoice) [<https://bssoc.uw.edu.pl/en/holiday-subsidies/>]

Applications may be submitted at any time:

in paper form at the UW Office for Personnel Social Benefits;
by email to bssoc@adm.uw.edu.pl – a qualified electronic signature is required.

Paper application forms are available on the website: [<https://bssoc.uw.edu.pl/en/social-benefits/>]
and at the Office's premises.