

UW SAP personnel no.:.....

Applicant's details (UW employee):

1. Name and surname:
2. Address of permanent residence:.....
3. Telephone:
4. Identity card no.:.....

APPLICATION NO.....

I hereby apply for a loan from the University of Warsaw Social Benefits Fund [pl. ZFŚS]
in the amount of PLN in words: PLN.....
for the purpose of: **apartment/house renovation**.....

I. As part of the renovation, the following scope of work is anticipated:

.....
.....
.....

II. Estimated renovation cost: PLN.....

III. Number of persons in a household

IV. The average gross monthly income per family member, calculated in accordance with the principles set out in § 7, sections 6-9 of the University Social Benefits Fund Rules and Regulations: PLN

V. **Required documents to be attached to the application:**

- confirmation from the UW Human Resources Office, the UW Section for Social Funds Settlement, and the UW Payroll Unit (on page 2 of the application)

I hereby declare that the above data are accurate and complete.

I hereby declare that I give my consent to inspect payroll documents.

I further declare that I have read and understood the following information clause regarding the processing of personal data I have provided in connection with the submission of this application.

Warsaw,

.....
signature of the applicant

The Controller of the personal data provided above is the University of Warsaw.

Detailed information on the personal data processing can be found at:

<https://www.uw.edu.pl/wp-content/uploads/2019/08/klauzula-informacyjna-dot.-przetwarzania-danych-osobowych.pdf>

Note: the English version of this document is for information purposes only

Confirmation from the UW Human Resources Office (points I and II)

I. Applicant - UW employee

I hereby certify that Mr./Ms.
is an employee working under a permanent employment contract / under a fixed-term employment contract /within a period of notice
UW Unit:.....,
position of, employed at the University of Warsaw since
.....

II. Guarantors – persons proposed as guarantors, permanent employees of the University of Warsaw employed on a full-time basis:

1. series and no. of identity card.....
address of permanent residence.....
2. series and no. of identity card.....
address of permanent residence.....

Warsaw,

.....
stamp and signature of a UW BSP employee

Confirmation from the Section for Social Funds Settlement about the absence of indebtedness of the applicant to the University Social Benefits Fund [pl. ZFSS] (Karowa Street, room no. 102)

Warsaw,

.....
stamp and signature of a UW Bursar's Office employee

Confirmation from the UW Payroll Unit – amount of remuneration payable:

Warsaw,

.....
stamp and signature of a UW Bursar's Office employee

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The UW Office for Personnel Social Benefits hereby certifies that this application satisfies the formal criteria set forth in the Rules and Regulations and requests that Mr./Ms..... be granted a loan in the amount of PLN in words: PLN.....

Warsaw,

.....
stamp and signature of a UW BSSOC employee